

## Your Data: SPT AND ITS CONTRACTORS

- SPT is the Regional Transport Partnership (“RTP”) for the west of Scotland covering 12 council areas and is responsible for planning and coordinating regional transport with the strategic aim of improving transport across the west of Scotland. SPT is also operator of the Glasgow Subway, and operates the following bus stations within the SPT Area: Buchanan, Hamilton, East Kilbride and Greenock Bus Stations.
- In connection with the delivery of its functions as an RTP and as Subway and bus station operator, SPT is frequently required to procure goods and services from third party Contractors.
- We may collect and use the following personal information about Contractor personnel:
  - Full Names;
  - E-mail addresses;
  - Job Titles;
  - Addresses;
  - Office tel. numbers; and
  - Mobile tel. numbers.
- It is reasonable, proportionate and lawful for SPT to collect and use information about Contractor personnel for the purposes of drafting, negotiating and entering into a contract with the Contractor, arranging for delivery of goods/services, managing the contractual relationship throughout the contract term and thereafter (including dispute and termination), and making and receiving payments in accordance with SPT’s requirements.
- SPT will may share the contractor personnel information described here with third parties proportionately and reasonably where it is necessary to do so and where it is lawful to do so, e.g. in the event of a problem or dispute, SPT may share your information with its legal advisors, consultants, insurers, and any relevant court/tribunal, and may share your information with its external auditors.

- As and when any changes are made to the information SPT receives from Contractor personnel in connection with the contract between SPT and a Contractor and how we use that information, this notice will be updated.

**Your rights and how to exercise those rights.**

- We have a special part of our website dedicated to the new rights that data subjects have under the GDPR. You can find that [here](#).