

5 November 2015

To all members of the Audit & Standards Committee:-

Councillors David Wilson (Chair), John Bruce, Bill Grant, Bobby McDill, Pauline McKeever, Alan Moir, Paul Welsh and appointed members Ann Faulds, Tom Hart and Jim McNally.

Dear Member

Audit & Standards Committee – 13 November 2015

I request your attendance at a meeting of the Strathclyde Partnership for Transport's Audit & Standards Committee to be held at **12.30 pm** on Friday, 13 November, 2015 in the Large Boardroom, seventh floor, Consort House, 12 West George Street, Glasgow for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3576

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. Corporate Risk Register update – Report by Assistant Chief Executive (Business Support) (copy herewith).
5. Contract audit of escalator maintenance – Report by Assistant Chief Executive (Business Support) (copy herewith).
6. Regularity audit of the arrangements for implementation of the Procurement Reform (Scotland) Act 2014 – Report by Assistant Chief Executive (Business Support) (copy herewith).

- k7. Regularity audit of Strathclyde Concessionary Travel Scheme (SCTS) – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Regularity audit of the administration of ZoneCard tickets – Report by Assistant Chief Executive (Business Support) (copy herewith).
9. Audit Scotland report: Borrowing and treasury management in councils - Report by Assistant Chief Executive (Business Support) (copy herewith).
10. Internal Audit plan 2015/16 – mid-year progress report - Report by Assistant Chief Executive (Business Support) (copy herewith).
11. Public Reporting Complaints Statistics – Report by Assistant Chief Executive (Business Support) (copy herewith).
12. Members and Directors Expenses 2015/16 – Report by Assistant Chief Executive (Business Support) (copy herewith).

Contact officers:-

Valerie A Bowen	0141 333 3130	valerie.bowen@spt.co.uk
Kirsten Gibson	0141 333 3576	kirsten.clubb@spt.co.uk