

Strathclyde Partnership for Transport

Minute of Operations Committee

04 May 2018

held in 131 St Vincent Street, Glasgow

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Minute of the meeting of Strathclyde Partnership for Transport's Operations Committee held in 131 St Vincent Street, Glasgow, on 4 May 2018

Present Councillors Alan Moir (Chair), Malcolm Balfour, Martin Bartos, Colin Cameron, Allan Casey, Jacqueline McLaren, Michael McPake, Richard Nelson, Alistair Mackay(sub), Graeme Brooks (sub) and Donald Reid and appointed members Gregory Beecroft and Graham Johnston.

Attending Valerie Davidson, Assistant Chief Executive/Secretary; Heather Maclean, Committee Officer; Gordon MacLennan, Chief Executive; Charlie Hoskins, Senior Director, Neil Wylie, Director of Finance and HR, Gordon Dickson, Bus Development Manager, and Alex Scott, Bus Services Manager,

1. Apologies

Apologies were submitted from Councillors David Wilson, Marie McGurk, Graham Hardie and Jim Finn

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

There were no declarations of interest

3. Minute of previous meeting

The minute of the meeting of 26 January 2018 was submitted and approved as a correct record.

Gordon MacLennan, Chief Executive, provided an update on the Gourock – Kilcreggan ferry. The current contract will conclude on 12 May 2018 in accordance with the conditions of contract. The new contract will commence on 14 May 2014.

Cllr Moir asked that the committee acknowledge and appreciate the hard work and patience of the officers involved.

4. SPT Monitoring report and Scotrail Performance Monitoring

There was submitted a report (issued) of 26 April 2018 by the Senior Director.

- (1) informing the committee of the latest trends in the number of passengers carried and the reliability of services directly operated and supported by the Partnership;
- (2) providing information on
 - (a) regulating and fleet profile statistics and details of subsidised local bus service vehicle inspections; and
 - (b) patronage, reliability and punctuality of ScotRail services in the SPT area, the data for which had been provided by the Abellio/ScotRail alliance; and
- (3) Noting that the figures in the 4 week period ending 17 March 2018, and in period 12 for Subway, reflect the widespread disruption to public transport in Scotland during the period of severe weather at the beginning of March.

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After discussion and having heard from Ms Davidson and Messrs Hoskins and Scott in further explanation and in answer to members' questions, the committee noted the terms of the report.

5. Subway Passenger Survey

There was submitted a report (issued) of 11 April 2018 by the Senior Director, informing members of the results of a survey of Subway passengers conducted in late 2017, and providing details of improvement plans informed by the survey results.

After a presentation, discussion and having heard from Mr Hoskins in further explanation and members' questions, the committee

- (i) noted the contents of the report; and
- (ii) Conveyed thanks and appreciation to all staff involved.

6. UK Bus Summit Update

There was submitted a report (issued) of 12 April 2018 by the Senior Director, to update the Committee on the UK Bus Summit which took place in London on 8 February 2018 and was attended by the Chair of SPT and the Bus Development Manager,

After a discussion and having heard from Mr Dickson & Councillor Dr Bartos in further explanation and members' questions, the committee noted the contents of the report.

7. Community Transport: Department for Transport "Consultation on the use of section 19 and section 22 permits for road passenger transport in Great Britain" – SPT response.

There was submitted a report (issued) of 10 April 2018 outlining SPT's draft response to the Department for Transport's (DfT) "Consultation on the use of section 19 and section 22 permits for road passenger transport in Great Britain"¹, which relates to bus services, and in particular, the provision of Community Transport.

After a discussion and having heard from Mr Dickson in further explanation and members' questions, the committee noted the contents of the report.

8. Applications for grant funding: Community Transport

There was submitted a report (issued) of 17 April 2018 by the Senior Director detailing recommended grant funding in support of projects provided by Community Transport (CT) operators across Strathclyde.

After discussion and consideration, the committee approved the award of grant funding as detailed below, and noted the further grant funding awards approved under delegated authority as noted in the report

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Organisation	Workstream	SPT Enhanced DRT Funding	GCC Club & Playscheme Funding	Total Funding Sought (SPT + GCC)
CTG	Core Funding	£115,000.00		
CTG	CB2 Service	£53,114.36		
CTG	Glasgow Club Runs		£205,000.00	
CTG	Playscheme Transport		£12,000.00	
Totals - CTG		£168,114.36	£217,000.00	£385,114.36
NATA	Core Funding	£20,000		
NATA	CB1 & CB4 services	£59,443		
NATA	Glasgow Club Runs		£45,000	
NATA	Playscheme Transport		£5,000	
Totals - NATA		£79,443	£50,000	£129,443
CCT	Core Funding	£50,000		
CCT	Cumnock Connector DRT	£19,476		
Totals - CCT		£69,476		£69,476
SACT	CB8 Service	£8,000		
Totals - SACT		£8,000		£8,000
SWCT	Playscheme Transport		£6,000	
Totals - SWCT			£6,000	£6,000
CCH	Playscheme Transport		£5,000	
Totals - CCH			£5,000.00	£5,000.00
Grand Totals		£325,033.64 (SPT)	£278,000.00 (GCC)	£603,033.64 (Combined)

9. Treasurer's Statement

There was submitted and approved a report (issued) of 26 April 2018 by the Assistant Chief Executive to advise the committee of the financial implications of the subsidised bus contract recommendations being considered in agenda item 11.

After consideration the committee noted the report and the projected decrease in costs of £76,212.

10. Temporary subsidised local bus contracts awarded

There was submitted a report (issued) of 24 April 2018 by the Assistant Chief Executive advising members of temporary contracts awarded under delegated authority, which would commence in March 2018.

The Committee noted the contents of the report and that the tendering process would continue to ensure that the contracts are replaced on a sustainable basis.

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11. Proposed amendments to subsidised local bus service contracts

After consideration of a report (issued) of 24 April 2018 by the Assistant Chief Executive changes to subsidised local bus services arising from changed market circumstances, the committee noted the amendments as detailed in the Appendix to the report, which would result in savings to SPT of £59,703 in 2018/2019.

12. Award of subsidised local bus contracts

There was submitted a report (issued) of 24 April 2018 by the Assistant Chief Executive.

After discussion and hearing from Mrs Davidson and Messers Scott & Dickson, the Committee approved the award of contracts for the renewal of a number of subsidised local bus services areas across the SPT area as detailed in the appendix to the report.

The Chair added that the committee acknowledge the hard work and effort by all staff involved in the tender process.

13. Request for subsidised local bus service contracts

There was submitted and approved a report (issued) of 25 April 2018 by the Assistant Chief Executive recommending that members note the requests received for subsidised local bus services and approves the recommended actions.

14. Security and stewarding – award of contract

There was submitted a report (issued) of 11 April 2018 by the Senior Director recommending the approval of contracts for security and stewarding services across SPT facilities.

The Committee approved the award of contract for the provision of:

- Lot 1: Security guarding to Mitie Security Limited for the tendered cost of £3,921,106 for a 5-year period, with a performance based break clause after year 3; and
- Lot 2: Stewarding services to Mitie Security Limited for the tendered cost of £122,832 for a 5-year period, with a performance based break clause after year 3.

15. Insurance Renewals

There was submitted a report (issued) of 16 April 2018 by the Assistant Chief Executive recommending the approval of the renewal of SPT's insurance policies and the award of corresponding contracts. The Committee approved the following awards: -

- Lot 1, Property Damage, Business Interruption and Terrorism Insurance to QBE on a 3-year long term agreement with the option to extend for a further two years at an annual cost of £263,760 (incl IPT), and a total cost of £1,318,800 over the potential 5-year policy period;

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- Lot 2, Combined Liabilities to Travelers on a 3-year long term agreement with the option to extend for a further two years at an annual cost of £132,934 (incl IPT) and a total cost of £664,670 over the potential 5-year policy period;
- Lot 3, Public / Product Liability 1st Excess Layer: £30m over £20m to Chubb via RMP on a 3-year long term agreement with the option to extend for a further two years at an annual cost of £42,000 (incl IPT) and a total cost of £210,000 over the potential 5-year policy period;
- Lot 3, Public / Product Liability 2nd Excess Layer: £50m over £50m to AIG at an annual cost of £39,200 (incl IPT);
- Lot 3, Public / Product Liability 3rd Excess Layer: £55m over £100m to QBE at an annual cost of £18,480 (incl IPT);
- Lot 4, Employers Liability Excess Layer: £25m over £25m to AIG at an annual cost of £2,800 (incl IPT);
- Lot 5, Directors & Officers Liability Indemnity to RSA at an annual cost of £6,748 (incl IPT);
- Lot 6, Professional Indemnity to QBE via RMP on a 3-year long term agreement with the option to extend for a further two years at an annual cost of £7,320 (incl IPT) and a total cost of £36,600 over the potential 5-year policy period;
- Lot 7, Crime to QBE via RMP on a 3-year long term agreement with the option to extend for a further two years at an annual cost of £6,382 (incl IPT) and a total cost of £31,910 over the potential 5-year policy period.; and
- Lot 8, Engineering to HSB on a five-year long term agreement with an approximate annual cost of £18,100 and an approximate cost of £90,500 over the 5-year contract period.