

5 August 2016

To all members of the Strathclyde Partnership for Transport

Dear Member

Strathclyde Partnership for Transport – 12 August 2016

I request your attendance at a meeting of the Strathclyde Partnership for Transport to be held at 11.00 am on Friday, 12 August, 2016 in **The Lewis Room, ground floor, 131 St Vincent Street, Glasgow**, for the purpose of considering the undernoted business.

Yours sincerely

Valerie Davidson
Secretary

direct dial: 0141 333 3130

Business

1. Apologies.
2. Declaration of Interest – Members are asked at this stage to declare any interests they may have in any of the items on the agenda. Members making a declaration of interest are reminded of the requirement to disclose the existence and nature of that interest.
3. Minute of previous meeting (copy herewith).
4. Committee minutes:-
 - (a) Audit & Standards Committee of 17 June 2016 (copy herewith);
 - (b) Recruitment Committee of 20 June 2016 (copy herewith);
 - (c) Operations Committee of 24 June 2016 (copy herewith);
 - (d) Strategy & Programmes Committee of 24 June 2016 (copy herewith); and
 - (e) Personnel Appeals Sub Committee of 5 August 2016 (copy to follow).

5. Membership update – Oral report by Secretary.
6. Proposed changes to Committee Representation – Report by Assistant Chief Executive (Business Support) (copy herewith).
7. Annual Accounts 2015/2016 – Report by Assistant Chief Executive (Business Support) (copy herewith).
8. Records Management Plan – Report by Assistant Chief Executive (Business Support) (copy herewith)
9. Subway Update Presentation
10. Update on Subway contract (members only - press & public excluded)

It is proposed that the press and public be excluded for item 10 of business, it being considered that there would be a disclosure to them of exempt information of the type set out in paragraph 9 of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

Contact officers:-

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