

Strathclyde Partnership for Transport

Minute of meeting

12 September 2014

held in Consort House, Glasgow

contact officers:

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Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 12 September 2014

Present Councillors Jim Coleman (Chair), John Bruce, Tony Buchanan, Gilbert Davidson, Eddie Devine, Bill Grant, Kaye Harmon, Chris Kelly, Alan Moir, Robert G MacIntyre, Bobby McDill, Pauline McKeever, Denis McKenna, Hamish Stewart and Chris Thompson and appointed members Anne Follin, Tom Hart, Jim McNally and Gavin Scott.

Attending Valerie A Bowen, Senior Committee Officer; Gordon MacLennan, Chief Executive; Neil Wylie, Director of Finance and HR; Charlie Hoskins, Director of Projects and Gordon Dickson, Bus Development Manager.

Also attending Councillor Charlie Gilbert (substitute).

1. Apologies

Apologies were submitted from Councillors David Fagan, Lawrence O'Neill, Paul Welsh and David Wilson and appointed members Ann Faulds, Alan Malcolm and Niall McGrogan.

2. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The Partnership noted that there were no declarations of interest.

3. Minute of previous meeting

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The minute of the meeting of 20 June 2014 was submitted and approved as a correct record.

4. Committee minutes

The minutes (issued) of the undernoted committees were noted subject to the 'P' paragraph contained in the Recruitment Committee minute which was approved:-

- (1) Chair's Committee of 27 June 2014;
[Click here to view minute](#)
- (2) Operations Committee of 15 August 2014;
[Click here to view minute](#)
- (3) Strategy & Programmes Committee of 22 August 2014; and
[Click here to view minute](#)
- (4) Recruitment Committee of 2 September 2014.
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Arising from the minute of the Strategy and Programmes Committee (page 1) Mrs Bowen advised members that the meeting had been chaired by Councillor Harmon and not Councillor McKenna as intimated in the minute. With regard to item 10 of the same minute (page 4) Mr Hoskins updated members on the current position with regard to the Glasgow Queen Street Station redevelopment.

5. 2013/2014 Abstract of Accounts

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There was submitted and approved a report (issued) of 25 August 2014 by the Assistant Chief Executive (Business Support)

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- (1) appending the draft abstract of the annual accounts for SPT and the Strathclyde Concessionary Travel Scheme Joint Committee (SCTSJC) for the financial year ending 31 March 2014;
- (2) intimating
 - (a) that although Strathclyde Concessionary Travel Scheme Joint Committee (SCTS) was a separate legal entity, due to the administrative relationship between SCTS and SPT, there were a number of shared systems between the two bodies; and
 - (b) that the corporate governance and financial control frameworks that governed SCTS were also that of SPT and, as such, it was appropriate that the SCTSJC abstract of accounts was submitted to the Partnership for approval and would be submitted to the next SCTSJC for noting; and
- (3) requesting that the Partnership note the finalised abstract of accounts for SPT and SCTSJC and agree that these abstracts be approved and submitted to the Controller of Audit, no later than 30 September 2014.

6. Annual Treasury Management Report 2013/2014

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There was submitted and noted a report (issued) of 18 August 2014 by the Assistant Chief Executive (Business Support)

- (1) informing members
 - (a) that SPT was required through regulations issued under the Local Government in Scotland Act 2003 to produce an annual report reviewing treasury management activities and the actual prudential and treasury indicators for 2013/14; and
 - (b) that SPT's report met the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code);
- (2) summarising the Treasury Management performance for the financial year 2013/2014 which covered
 - the economy and interest rates;
 - capital expenditure and financing;
 - the overall treasury position as at 31 March 2014;
 - compliance with treasury limits and prudential indicators;
 - investment strategy for the period; and
 - the investment outturn for 2013/2014; and
- (3) appending SPT's prudential and treasury indicators for 2013/2014.

7. Bus Strategy and Outline Investment Programme

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There was submitted a report (issued) of 19 August 2014 by the Assistant Chief Executive (Operations)

- (1) reminding members of SPT's significant investment in bus over recent years, both capital and revenue, which emphasised SPT's commitment to delivering the Regional Transport

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Strategy Strategic Priority of 'A step-change for bus services, standards and infrastructure' and providing examples of such;

- (2) intimating that SPT had sought continually to improve the bus network across the region, for example through the development of statutory Quality Partnerships (sQPs) in Glasgow, Renfrewshire, and Ayr and Prestwick, the creation of the West of Scotland Community Transport Network, promotion of the SPT bus policy (the '10 point plan') and currently, the delivery of the core route of Fastlink from Glasgow city centre to the New South Glasgow Hospitals Campus and development work for the Fastlink extension to Braehead/Renfrew;
- (3) explaining that the recently agreed Glasgow and Clyde Valley City Deal, an agreement between the UK and Scottish Governments, together with eight local authorities across Glasgow and the Clyde Valley to promote economic growth, would have an influence on the future programmes which guided SPT and partners as it incorporated £30m funding for a Strathclyde bus investment programme;
- (4) informing members that officers were currently engaging with councils to develop the bus strategy and outline investment programme for the next 10 years in more detail and these discussions were focused on the following key themes:
 - Delivering a comprehensive network;
 - Maximising network performance and standards;
 - Integrating the network;
 - Promoting the network;
 - Ensuring a safe and secure network; and
 - Delivering a greener network;
- (5) appending a copy of the City Deal document together with a list of proposed projects for the City Deal fund which included the bus investment programme referred to outlined above; and
- (6) concluding that SPT and partners' investment in bus over recent years had emphasised the collective commitment in the west of Scotland to improving the network and that to ensure a co-ordinated, prioritised approach was adopted over the next 10 years, the bus strategy and outline investment programme provided the context for further development.

After consideration and having heard Mr Hoskins in further explanation and in answer to members' questions, the Partnership noted the terms of the report and that an update on progress would be submitted to a future meeting.

8. **Bus services framework – Lot 1 SPT wide network enhancements – Tender Assessment for List of Operators**

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There was submitted a report (issued) of 27 August 2014 by the Assistant Chief Executive (Operations),

- (1) intimating that the ability to engage operators from a framework for bus services had been identified as a critical area to enable SPT to advance delivery of a wide range of bus projects and interventions;
- (2) appending the proposed Bus Services Framework Structure which incorporated a total of 13 Lots. Lots 2-13 were based on local authority areas and focussed on the procurement of bus services under SPT's Guideline Criteria for Supported Services which would be subject to a future report to the Partnership;

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- (3) outlining the tender assessment procedure for Lot 1, SPT wide network enhancements, a proposed list of bus operators who could be asked to participate in mini tender exercises to support the establishment of bus services such as Fastlink and wider connections to the New South Glasgow University Hospitals and the Royal Hospital for sick children; and
- (4) recommending that all 27 companies, as undernoted, be included in the SPT Bus Services Framework in line with the tender assessment:-

Access to Employment Ayr	McColl's Commercial Repairs Ltd
Coalfield Community Transport	McGill's Bus Service Ltd
Community Central Hall	Millport Motors Ltd*
Community Transport Glasgow	North Area Transport Association
Craig of Campbeltown Ltd t/a West Coast Motors & Glasgow Citybus	Scottish Citylink Coaches Ltd.
Dunn's coaches Ltd	Shuttle Buses Ltd
First Glasgow No. 2	Skyline Coaches Ltd
First Glasgow No.1	South West Community Transport
First Scotland East Limited	Stuarts Coaches Ltd
Garelochhead Coaches	The Rural Development Trust
Getting Better Together Ltd*	Western Buses Ltd
Gibson Direct Ltd	Whitelaws Coaches Ltd
Henderson Travel*	Wilson's of Rhu Ltd.
JMB Travel Ltd	

* subject to clarifications

After consideration and having heard Mr Dickson in further explanation and in answer to members' questions, the Partnership approved the recommendation at (4) above.

9. **Subway Modernisation station refurbishments: Phase 3 designs – Appointment of consultants**

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After consideration of a report (issued) of 20 August 2014 by the Assistant Chief Executive (Operations) on tenders received for consultancy services for Subway station refurbishments phase 3 designs (which included design through construction on site to completion and in use at Bridge Street, Cessnock, Kelvinbridge and Shields Road), the Partnership agreed to the award of a contract to the most economically advantageous tenderer, Austin Smith Lord, in the amount of £360,020.

10. **Roadside advertising – Bus shelters**

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There was submitted and approved a report (issued) of 28 August 2014 by the Assistant Chief Executive (Operations)

- (1) intimating

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- (a) that the current bus shelter advertising and maintenance contract, tendered by Glasgow City Council (GCC) on behalf of 8 local authorities, was due to expire and ownership of the advertising shelters would transfer to each of relevant the councils;
 - (b) that, as GCC had confirmed that they would not be tendering a new consolidated contract, SPT had approached the remaining seven council areas (East Ayrshire, East Dunbartonshire, East Renfrewshire, Inverclyde, North Ayrshire, South Ayrshire and West Dunbartonshire), to consider and confirm the options for the future advertising and maintenance of these shelters; and
 - (c) that, as the advertising market had changed significantly since the contract was last awarded in 1999, it was generally agreed that it would be highly unlikely that a comparable offer would be secured in the current market conditions, and without the inclusion of the more attractive Glasgow locations;
- (2) explaining that SPT had suggested that the best option for revenue generation for all council areas would be for SPT to tender a consolidated contract on an agency basis for the 199 shelter advertising sites on behalf of the seven council areas, excluding GCC;
 - (3) providing information on the tenders received and outlining the tender assessment procedure; and
 - (4) recommending that the Partnership agree to the award of a revenue generation contract for the sale of advertising rights in 199 advertising bus shelters in seven council areas to Primesight Ltd, in respect of their alternative offer, for 3 years with SPT reserving the right to extend by a further 2 x one year periods (up to a maximum period of 5 years).

11. Register of Contracts Awarded and Variations

The Partnership noted that the Register of Contracts Awarded and Variations for the period 1 April to 30 June 2014 was available for inspection after the meeting.

12. Consort House

Mr MacLennan, at the request of the Chair, updated members on the current position with regard to the potential requirement to vacate Consort House as a result of Network Rail's proposals in relation to works scheduled for Queen Street rail station.

The Partnership noted that the Chief Executive would investigate all options in relation to replacement premises and that he hoped to be able to provide members with further information by the next meeting of the Partnership.