

Strathclyde Partnership for Transport

Minute of meeting

19 June 2015

held in Consort House, Glasgow

contact officers:

Valerie A Bowen phone: 0141 333 3130
Kirsten Clubb phone: 0141 333 3576

Minute of the meeting of the Strathclyde Partnership for Transport held in Consort House, Glasgow, on 19 June 2015

Present Councillors Jim Coleman (Chair), Malcolm Balfour, Gilbert Davidson, Eddie Devine, Allan Falconer, Charlie Gilbert (substitute), Bill Grant, Chris Kelly, Alan Moir, Pauline McKeever, Denis McKenna, Lawrence O'Neill, Hamish Stewart, Paul Welsh and David Wilson and appointed members Graham Johnston, Alan Malcolm, Jim McNally and Gavin Scott.

Attending Valerie A Bowen, Senior Committee Officer; Gordon Maclennan, Chief Executive; Eric Stewart, Assistant Chief Executive (Operations); Charlie Hoskins, Senior Director; Neil Wylie, Director of Finance and HR; Terry Lynch, Senior Legal Advisor and Bruce Kiloh, Head of Policy and Planning.

1. Apologies

Apologies were submitted from Councillors John Bruce, Tony Buchanan, Kaye Harmon, Frank McNally, Bobby McDill and Robert G MacIntyre and appointed members Ann Faulds, Anne Follin, Tom Hart and Niall McGrogan.

2. Scottish Transport Awards 2015

The Chief Executive advised members of SPT's success the previous evening at the Scottish Transport Awards.

He informed members that SPT had won the award for Achievements in Cycling and, in the Excellence in Technology and Innovation Category, was joint winner with Traveline Scotland and Transport Scotland.

The Chair, on behalf of the Partnership, congratulated all staff involved on their success.

3. Declaration of interest in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000

The Partnership noted that there were no declarations of interest.

4. Minute of previous meeting

[Click here to view minute](#)

The minute of the meeting of 24 April 2015 was submitted and approved as a correct record.

5. Committee minutes

The minutes (issued) of the undernoted committees were noted:-

- (1) Personnel Committee of 24 April 2015;
[Click here to view minute](#)
- (2) Operations Committee of 1 May 2015; and
[Click here to view minute](#)
- (3) Strategy & Programmes Committee of 15 May 2015.
[Click here to view minute](#)

19 June 2015

6. Standing Orders relating to Business of the Partnership

[Click here to view report](#)

There was submitted a report (issued) of 2 June 2015 by the Assistant Chief Executive (Business Support) proposing various amendments to the Partnership's Standing Orders and Committee Terms of Reference.

In accordance with Standing Order No. 9, it was agreed that the proposed amendments to the Standing Orders and Terms of Reference stand adjourned to the next meeting of the Partnership.

7. Annual Report 2015

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There was submitted a report (issued) of 2 June 2015 by the Assistant Chief Executive (Business Support)

- (1) appending SPT's draft Annual Report for 2015 which reflected SPT's activities in what had been a successful year;
- (2) intimating that the Annual Report would supplement the Transport Outcomes Reports for each constituent council and the Financial Statements for 2015. The Financial Statements would be considered by the Audit & Standards Committee, in compliance with good governance arrangements, before final submission to the Partnership;
- (3) informing members that the Annual Report would be submitted to Scottish Ministers as required by the Transport (Scotland) Act 2005; and
- (4) recommending approval of the draft Annual Report.

After consideration the Partnership approved the annual report subject to amendments to reflect the views expressed by members at the meeting.

8. Transport Outcomes Reports 2015/2016

[Click here to view report](#)

There was submitted a report (issued) of 28 May 2015 by the Assistant Chief Executive (Operations)

- (1) outlining the process for finalising the Transport Outcome Reports (TORs) for 2015/2016 for SPT's constituent councils and Community Planning Partnerships (CPPs);
- (2) explaining the relationship between SPT activity and the local outcomes from each constituent council's Single Outcome Agreement (SOA);
- (3) highlighting the process for circulating the TORs and for the presentations to the CPPs;
- (4) providing information on the significant value of SPT services for councils and CPPs; and
- (5) appending draft copies of the TORs for South Lanarkshire, Renfrewshire and Inverclyde councils, with those for the other constituent councils to be completed over the summer months.

After discussion and having heard Mr Kiloh in further explanation and in answer to members' questions, the Partnership noted the terms of the report.

19 June 2015

9. Subway Modernisation: Progress Update

[Click here to view report](#)

There was submitted and noted a report (issued) of 28 May 2015 by the Assistant Chief Executive (Operations)

- (1) providing information on the overall progress made on the Subway modernisation project since the last update to the Partnership in December 2014, particularly in relation to
 - (a) the station refurbishment works which were progressing well with construction started at Govan and Buchanan Street stations;
 - (b) the implementation of new escalators which was progressing well with escalators recently installed at Cowcaddens (down);
 - (c) progress on the infrastructure workstreams which were at various stages of the project lifecycle e.g. design, implementation and testing; and
 - (d) the new rolling stock, signalling and control systems procurement which was now entering the final phase, with a target date of October 2015 to bring forward a recommendation for the award of contract; and
- (2) explaining that, as part of the wider programme of activities for Subway modernisation, the overall programme was within overall budget and funding.

10. South Glasgow Hospitals – SPT Support for NHSGGC transport arrangements - update

[Click here to view report](#)

There was submitted a report (issued) of 4 June 2015 by the Assistant Chief Executive (Operations)

- (1) reminding members that SPT continued to work in support of NHS Greater Glasgow and Clyde (NHSGGC) and Glasgow City Council (GCC) regarding transport for the new South Glasgow University Hospitals and Royal Hospital for Sick Children (SGUH) complex, the phased opening of which had begun in late April 2015;
- (2) providing an update on current SPT activity regarding support for the provision of transport for the SGUH complex including funding, bus services and infrastructure, Fastlink, Subway modernisation, Hospital Evening Visitor Service, Integrated Transport Hub and Travel Demand Management; and
- (3) intimating
 - (a) that, since the previous update, the SGUH complex had seen its first intake of patients together with the transfer of more key services from other hospitals, including most services (including Accident and Emergency) from the Western Infirmary and Royal Hospital for Sick Children, and all services from the Victoria Infirmary and Mansionhouse Unit;
 - (b) that work had begun in late May on the refurbishment of Govan Interchange which would deliver a revamped and fully integrated interchange covering Subway, bus and Fastlink and would play a key role for those accessing the SGUH complex; and
 - (c) that SPT continued to provide support to NHSGGC and GCC for transport provision for the complex and continued to seek progress on many issues to ensure that appropriate transport provision was put in place.

19 June 2015

After considerable discussion and having heard Messrs Stewart and MacLennan in amplification of the report and in answer to members' questions, the Partnership noted the terms of the report.

11. Proposed award of contracts - Subway

After consideration of reports (issued) of 11 June and 26 May 2015, respectively, by the Assistant Chief Executive (Operations), the Partnership approved the award of the following contracts:-

| Contract | Contractor(s) | Amount | Remarks |
|---|----------------|---|---|
| Bus stop and bus shelter maintenance: Click here to view report Lot 1 Call off bus stop maintenance | Externiture | Estimated total for 12 months £248,658 based on the tendered rates, fixed for three years | Three year contract from 1 October 2015 with the option to negotiate an extension for a further two years on an annual basis |
| Lot 2 Call off bus shelter maintenance | Commutaports | Estimated total for 12 months £157,192 based on the tendered rates, fixed for three years | Three year contract from 18 September 2015 with the option to negotiate an extension for a further two years on an annual basis |
| Lot 2a Call off bus shelter electrical checks and repairs | Commutaports | Estimated total for 12 months £24,994 based on the tendered rates, fixed for three years | Three year contract from 18 September 2015 with the option to negotiate an extension for a further two years on an annual basis |
| Subway: Broomloan depot lighting upgrade Click here to view report | Edmiston Brown | £629,648.37 | Five packages. Most economically advantageous tender for each package |

11. Fibre Licence Agreement

[Click here to view report](#)

After consideration of a report (issued) of 4 June 2015 by the Assistant Chief Executive (Business Support) on the requirement to lay and maintain a fibre cable through Queen Street Station to connect Buchanan Subway Station to Buchanan Bus Station, the Partnership agreed

- (1) that SPT enter into a 20 year licence agreement with Network Rail for this purpose at a rent of £2,000 per annum with no rent reviews; and
- (2) that authority to agree the terms of the licence, including appropriate termination provisions, be delegated to the Assistant Chief Executive (Business Support) in consultation with the Senior Legal Advisor.